



**WEST MIDLANDS**  
COMBINED AUTHORITY

## WMCA Board Meeting

<b>Date</b>	Wednesday 29 June 2016
<b>Report title</b>	Portfolio Arrangements
<b>Accountable Chief Executive</b>	Keith Ireland, Clerk to the Combined Authority Tel 01902 55 4500 Email <a href="mailto:Keith.Ireland@wolverhampton.gov.uk">Keith.Ireland@wolverhampton.gov.uk</a>
<b>Accountable Employee</b>	Keith Ireland, Clerk to the Combined Authority Tel 01902 55 4500 Email <a href="mailto:Keith.Ireland@wolverhampton.gov.uk">Keith.Ireland@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	None

### Recommendation(s) for action or decision

#### The Combined Authority Board is recommended to:

1. Approve the portfolio arrangements, set out in appendix A.
2. To delegate amendments to the Constitution to the Clerk, in consultation with the Chair of the West Midlands Combined Authority, to reflect the recommendations of this report.

## **1.0 Purpose**

1.1 The purpose of this report is seek approval of the portfolio arrangements, as detailed in Appendix A.

## **2.0 Background**

2.1 The portfolios provide strategic direction, leadership and policy for various workstreams and interdependencies operating within the Combined Authority.

## **3.0 Establishing Portfolios**

3.1 The portfolios will be kept under review and as required further reports will be presented to the Board for discussion and approval as Portfolios require adaption and development.

3.2 The Constitution will be updated as required to reflect the portfolios arrangements and requirements as necessary.

## **4.0 Financial implications**

4.1 There are no financial implications resulting from this report.

## **5.0 Legal implications**

5.1 There are no further legal implications resulting from this report.

## **6.0 Equalities implications**

6.1 An initial equalities analysis has been carried out on the related documents to the establishment of the Combined Authority, having due regard to the equalities implications. There are no implications linked to the recommendations in this report.

## **7.0 Schedule of background papers**

7.1 <https://westmidlandscombinedauthority.org.uk/> :  
Statement of Intent (July 2015)  
West Midlands Devolution Agreement

## West Midlands Combined Authority Portfolios

<b>Constituent Cabinet Member Portfolios</b>	
<p><b>Chair of West Midlands Combined Authority</b>                      HS2 Growth Strategy                      Devolution Deals                      Communications &amp; engagement</p>	<p><b>Health and Wellbeing</b>                      Mental health                      Mental health commission                      Health devolution</p>
<p><b>Economic Growth</b>                      Delivery of Strategic Economic Plan                      Access to finance for business                      Collective Investment Fund                      WMCA growth company                      International trade &amp; Exports                      Digital Strategy                      Arts and cultural activity</p>	<p><b>Public Service Reform</b>                      Public Service Reform agenda                      Troubled families                      Criminal Justice                      Welfare reform                      Shared services</p>
<p><b>Skills and Productivity</b>                      Skills and productivity commission (including employability)                      Learning for the future                      Further Education (FE) Area Reviews</p>	<p><b>Housing and Land</b>                      Land Commission                      Land Remediation Fund                      Housing Delivery                      One Public Estate</p>
<p><b>Transport</b>                      Delivery of Strategic Transport Plan                      Midlands Connect                      West Midlands Rail                      HS2 Delivery transport                      Transport Delivery Committee</p>	
<b>Non – Constituent Council Lead Member Portfolio</b>	<b>LEP Lead Member Portfolio</b>
<p><b>Finance &amp; Investments</b>                      Investment lead for West Midlands Combined Authority including Collective Investment Fund                      Combined Authority Budget                      Business rates                      Business rates pooling                      Fiscal devolution</p>	<p><b>Midlands Engine</b>                      Driving forwards and ensuring the WMCA is aligned to, the Midlands Engine Agenda.                      Regional representative for West Midlands Combined Authority.</p>

## Overarching memorandum of understanding

The Leaders of Constituent Councils, who are Members of the West Midlands Combined Authority (WMCA), will hold constituent Cabinet Member Portfolios for aspects of the WMCA's work, on the basis to be set out in its Constitution and agreed by the WMCA Board, operating with collective responsibility. The Non-Constituent Council Lead Member Portfolio, and LEP Lead member Portfolio provides opportunity for pan-member engagement. Portfolios will focus on workstreams and/or programmes.

Portfolios will **not** have delegated responsibility to make decisions with regards to the portfolio area or associated committees/working groups etc. All matters, other than those delegated to specific Committees of the WMCA, will be brought to the WMCA Board.

### Key features of Cabinet Member Portfolio

The following are the key features of the Cabinet Member Portfolios:

- Contribute to the strategic direction of the West Midlands Combined Authority (WMCA).
- Work with associated committees/ working groups etc. in respect of their portfolio focus, to develop programmes that support strategy development and delivery in respect of the WMCA's strategies and policies.
- To sponsor and present portfolio associated reports presented to the WMCA Board.
- With regard to their portfolio focuses, work with any associated committee/ working groups etc. to ensure their accountability to the WMCA Board.
- Work with their nominated Chief Executive or senior officer and engage with officers, business and other key stakeholders on issues within their portfolio.
- Participate in scrutiny arrangements for the WMCA in connection with the portfolio.
- Participate in any Audit Committee requests for reports.
- Represent the WMCA as appropriate with communications and events related to the portfolio and to feedback to the WMCA Board.

<b>Chair of the West Midlands Combined Authority</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>To drive forwards the delivery of HS2 Growth Strategy and lead the devolution deal negotiations and delivery.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- HS2 Growth Strategy</li> <li>- Devolution Deals</li> <li>- Communications &amp; engagement</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>HS2 Delivery Programme Board</b> To focus on strategic matters affecting the delivery of the HS2 Growth Strategy and to ensure actual delivery of this strategy.</p> <p><b>SEP Board</b> Advises the Combined Authority Board on overarching economic strategy and narrative. The SEP Board will develop a Strategic Economic Plan and amend as necessary for approval by the Combined Authority Board.</p> <p><i><b>Additional Boards/working groups etc. as agenda develops</b></i></p>

<b>Health and Wellbeing</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>Effective reform of public services and fulfilment of wider economic objectives through analysing the role mental health plays in driving demand for services.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Health and Wellbeing</li> <li>- Mental health</li> <li>- Mental health commission</li> <li>- Health devolution</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>Public Service Board</b> Develop and implement an ambitious and transformational programme of public services in the West Midlands, bringing together key partners from across the West Midlands public services, aligning agendas and driving forwards the PSR objectives.</p> <p><b>Public Service Reform Board</b> Advise WMCA Board on strategy and policy of theme. Co-ordinate strategy and reference group for the four programmes: mental health, skills &amp; employability, criminal justice, troubled individuals - and future Public Service Reform / Strategic Economic Plan 'People' opportunities.</p> <p><b>Health and Wellbeing Board</b> Set the overarching strategic vision for the West Midlands Health and Social Care economy. Support the West Midlands to achieve its ambition of improving health outcomes for its residents as quickly as is possible.</p> <p><b>Mental Health Commission</b> The focus will predominantly be on the working age population but will recognise the importance of getting the foundations right in childhood.</p> <p><b>Health and Wellbeing and Mental Health Working Group</b> Delivering the objectives of the PSR strategy in relation to mental health. Steer and provide governance for the Combined Authority's work in relation to health, wellbeing and mental health.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Economic Growth</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>Driving forwards the delivery of the Strategic Economic Plan, working alongside associated portfolios to improve GVA for the region in line with the UK average.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Delivery of Strategic Economic Plan</li> <li>- Access to finance for business</li> <li>- Collective Investment Fund</li> <li>- WMCA growth company</li> <li>- International trade &amp; Exports</li> <li>- Digital Strategy</li> <li>- Arts and cultural activity</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>SEP Board</b> Advises the Combined Authority Board on overarching economic strategy and narrative. The SEP Board will develop a Strategic Economic Plan and amend as necessary for approval by the Combined Authority Board.</p> <p><b>DEIM review group</b> Delivering the economic modelling, assessment and prioritisation framework for the WMCA.</p> <p><b>Collective Investment Fund Working Group</b> To review potential Collective Investment Fund opportunities and to monitor the development of those opportunities prior to any recommendations to the Investment Board.</p> <p><b>Arts and Culture working group</b> Develop and maintain a single integrated strategy which connects effectively to plans to increase and retain investment and skills &amp; visitors.</p> <p><i><b>Additional Boards/working groups etc. as agenda develops.</b></i></p>

<b>Public Service Reform</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>To drive public service reform and look at system changes that can reduce demand and enable better life chances for the residents of the West Midlands.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Public Service reform agenda</li> <li>- Troubled Individuals</li> <li>- Criminal Justice</li> <li>- Welfare reform</li> <li>- Shared services</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>Public Service Board</b> Develop and implement an ambitious and transformational programme of public services in the West Midlands, bringing together key partners from across the West Midlands public services, aligning agendas and driving forwards the PSR objectives.</p> <p><b>Public Service Reform Board</b> Advise WMCA Board on strategy and policy of PSR. Co-ordinate strategy and reference group for the four programmes: mental health, skills &amp; employability, criminal justice, troubled individuals - and future Public Service Reform / Strategic Economic Plan 'People' opportunities.</p> <p><b>Skills and Employability, Troubled Individuals and Criminal Justice Working Group</b> Advise Combined Authority Public Service Reform Board on Public Service Reform Strategy and policy for skills and employment, troubled individuals and criminal justice. Delivering the objectives of the PSR strategy in relation to skills, employment, troubled individuals and criminal justice.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Skills and Productivity</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>To drive forwards the agenda to tackle the skills challenge in the West Midlands, initially through the productivity and skills commission.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Skills and productivity commission (employability)</li> <li>- Learning for the future</li> <li>- Further Education (FE) Area Reviews</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>Productivity and Skills Commission</b> Establishing the extent of the productivity and skills challenge in the West Midlands, understand the causes of the productivity and skills challenge and the inter-relationships between them. Making recommendations as to how these causes can be addressed at pace, taking a whole system approach.</p> <p><b>Productivity working group</b> Delivering the objectives of the productivity agenda, working closely with the productivity commission.</p> <p><b>Skills and Employability, Troubled Individuals and Criminal Justice Working Group</b> Advise Combined Authority Public Service Reform Board on Public Service Reform Strategy and policy for skills and employment, troubled individuals and criminal justice. Delivering the objectives of the PSR strategy in relation to skills, employment, troubled individuals and criminal justice.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Housing and Land</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>To ensure that there is sufficient land and investment identified across the West Midlands to enable the implementation of the WMCA SEP.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Land Commission</li> <li>- Land Remediation Fund</li> <li>- Housing Delivery</li> <li>- One Public Estate</li> </ul>
<b>Associated committees/ working groups etc.</b>	<p><b>Land Commission</b> To examine West Midlands land supply and to consider what measures could be initiated and undertaken to ensure an improved supply of developable land from both a strategic and a regional perspective.</p> <p><b>Housing, One Public Estate and Land Remediation Delivery Board</b> Ensure that local priorities are reflected in the Housing, One Public Estate and Land Remediation Strategy. Accountability for service delivery and performance.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Transport</b>	
<b>Governance Type</b>	WMCA Cabinet Member Portfolio
<b>Portfolio purpose</b>	<p>To deliver the objectives and policies set out in the West Midlands Strategic Transport Plan and the HS2 Growth Strategy. Improve working relationship with National Rail and Highways England through Midlands Connect and West Midlands Rail.</p> <p>Supporting WMCA's objectives of improving economic growth, improving air quality and improving traffic congestion across the West Midlands</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Delivery of Strategic Transport Plan</li> <li>- Midlands Connect</li> <li>- West Midlands Rail</li> <li>- HS2 Delivery transport</li> <li>- Transport Delivery Committee</li> </ul>
<b>Associated committees/ working groups etc.</b>	<p><b>Transport Delivery Committee (TDC)</b> Providing oversight of operational delivery and, as requested, advise on transport policy matters. TDC are Responsible for the discharge of specified transport functions delegated by the CA.</p> <p><b>HS2 Delivery Programme Board</b> To focus on strategic matters affecting the delivery of the HS2 Growth Strategy and to ensure actual delivery of this strategy.</p> <p><b>West Midlands Rail Ltd.</b> A partnership of fourteen Metropolitan District, Shire and Unitary local authorities seeking to gain greater local influence over the region's rail services.</p> <p><b>West Midlands Connect</b> Bringing together a cross-LEP partnership to develop the strongest possible case for strategic transport investment in the Midlands, acting as a platform for engagement with Government.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Finance &amp; Investments</b>	
<b>Governance Type</b>	Non-Constituent Lead Member Portfolio
<b>Portfolio purpose</b>	<p>Developing the investment strategy, investment lead for the West Midlands Combined Authority including the Collective Investment Fund.</p> <p>Focus includes:</p> <ul style="list-style-type: none"> <li>- Combined Authority Budget</li> <li>- Business rates</li> <li>- Business rates pooling</li> <li>- Fiscal devolution</li> </ul>
<b>Associated committees/working groups etc.</b>	<p><b>WMCA Investment Board</b> Make investment decisions for the Collective Investment Fund and Land Remediation Fund and any other funds that the Combined Authority appoints Finance Birmingham to Fund Manage in the future.</p> <p><b>Collective Investment Fund Working Group</b> To review potential Collective Investment Fund opportunities and to monitor the development of those opportunities prior to any recommendations to the Investment Board.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>

<b>Midlands Engine</b>	
<b>Governance Type</b>	LEP Lead Member Portfolio
<b>Portfolio purpose</b>	Ensuring a strong link and alignment with the Midlands Engine agenda. Driving forwards, together with the other Midlands Engine public sector bodies, the skills and innovation agenda, support the growth ambitions of business, and work with the Government and private sector partners to deliver the transport ambitions of Midlands Connect. Regional representative for the West Midlands Combined Authority and promoting the Midlands Engine nationally and internationally.
<b>Associated committees/working groups etc.</b>	<p><b>Midlands Connect</b> Bringing together a cross-LEP partnership to develop the strongest possible case for strategic transport investment in the Midlands, acting as a platform for engagement with Government.</p> <p><b><i>Additional Boards/working groups etc. as agenda develops</i></b></p>